



# Tesseract ry General Meeting

Organisation: Tesseract ry

Time: Wednesday, 23.11.2022

Place: Yliopistonkatu 34, 53850, Lappeenranta. Auditorium 1316 and Discord

## The members present:

Name	Position	Presence
Simon Hajjar	President	Present
Mari Murtomäki	Secretary	Present
Yannick Schuurmans	Communications Manager	Present
Niklas Kettunen	Treasurer	Present
Yuriy Bokovoy	Corporate Affairs Manager, VP	Present
Santtu Huvi	Member	Present
Aapo Hakkola	Member	Present
Johannes Huumarkangas	Member	Present
lisa Vaara	Host (officer)	Present
Nooa Mäkelä	Member	Present
Niina Laaksonen	Member	Present
Siiri Lievonen	Member	Present
Ryan Coombes	Non-member	Present
Karoliina Aaltonen	Non-member	Present



## Minutes

1. Opening the meeting
  - a. Simon Hajjar opened the meeting in time 17:05
  
2. Acknowledgement of present members
  - a. Members present wrote down their name on a list
  - b. Original list as an attachment
  
3. Legality and quorum
  - a. The meeting has legality and quorum
  
4. Choosing the main chair and secretary
  - a. Simon Hajjar is proposed as the chair of the meeting
  - b. Simon Hajjar is elected as the chair of the meeting
  - c. Mari Murtomäki is proposed as the secretary of the meeting
  - d. Mari Murtomäki is elected as the secretary of the meeting
  
5. Choosing scrutinisers and vote counters
  - a. Aapo Hakkola and Johannes Huumarkangas volunteered as scrutinisers and vote counters if needed
  - b. Aapo Hakkola and Johannes Huumarkangas were elected as scrutinisers and vote counters
  
6. Approving the agenda of the meeting
  - a. Yannick Schuurmans proposed adding a section for Honorary Members to the agenda
  - b. 'Honorary members' was added as section 13.
  - c. The agenda was approved with changes
  
7. Notifications
  - a. No notifications
  
8. Action plan and budget for 2023
  - a. The action plan was looked through
  - b. Yannick proposed adding a section for Membership fees for 2023
  - c. Proposition was accepted by the meetings and membership fees for 2023 was added as section 14.
  - d. Niklas Kettunen proposed to add a mention of hosting an annual ball to the events section
  - e. Action plan was accepted with changes by the meeting
  - f. Niklas Kettunen went through the budget for 2023



- g. Yuriy Bokovoy proposed changes to the budget
  - i. Overalls expense 4500€ and annual ball ticket income 1400€
- h. The budget was accepted with said changes
- i. Action plan and budget attached to the minutes in attachment 1 and 2 respectively

9. Main communication channel

- a. Telegram channel "Tesseract info" is proposed to be chosen as the main communication channel
- b. The proposal was accepted by the meeting

10. Election of the president

- a. Simon Hajjar is proposed as the president for the year 2023
- b. Simon Hajjar proposed a 10 minute break in order for preparing the ballot and to enjoy the food at the meeting
- c. The meeting continued in time 17:44
- d. Vote was carried out as a secret ballot
- e. Simon Hajjar was unanimously elected as the president for the year 2023

11. Election of the board members

- a. The elected president proposes
  - Niklas Kettunen
  - Mari Murtomäki
  - Yannick Schuurmans
  - Yuriy Bokovoy
  - Niina Laaksonenas board members for the year 2023
- b. The proposed board was elected for the year 2023

12. Election of the auditor and the vice auditor

- a. Samuli Kantola are proposed as auditor and Antti Karhunen as the vice auditor for the year 2023
- b. The proposal was accepted by the meeting

13. Honorary Members

- a. Yannick Schuurmans proposes a discussion about honorary members



14. Membership and registration

- a. Karoliina Aaltonen left in time 18:03
- b. Yannick Schuurmans proposes 5€ registration fee and 5€ yearly fee
- c. Niklas Kettunen proposes 0€ registration fee and 10€ yearly fee
- d. The meeting voted by hand
- e. Yannick's proposition was accepted by a show of hands vote

15. Other matters

- a. Yuriy opens discussion about a TES x Tesseract Christmas party on the 12th of december



16. Closing the meeting

- a. Simon Hajjar closed the meeting in time 18:17

In witness of the minutes

Handwritten signature of Simon Hajjar in black ink.

Simon Hajjar, Chair

Handwritten signature of Mari Murtomäki in black ink.

Mari Murtomäki, Secretary

Handwritten signature of Aapo Hakkola in black ink.

Aapo Hakkola, Scrutiniser  
Scrutiniser

Handwritten signature of Johannes Huurmakangas in black ink.

Johannes Huurmakangas ,



# Attachment 1:

## Action Plan 2023

### General

The purpose of Tesseract is to unite LUT University's Technology and Engineering Science (henceforth TES) program students. Tesseract pursues the interests of its members by representing them and organising events for them. Tesseract works in cooperation with the TES degree program and related guilds. The most important partners in Tesseract's activities are LUT University, student union LTKY, guilds Armatuuri, Pelletti, Sätky and KRK, other student associations of LUT university and LAB university of applied sciences and Tekniikan Akateemiset (henceforth TEK). These partners are sought to be retained and new connections are to be established locally and nationwide.

Tesseract's activities are mainly financed by membership fee income, income from events and cooperation, and sponsorship income. Reserve for the implementation of this action plan will be presented in the budget.

### Mission

The purposes of the association are to:

1. Act as an interest organisation and liaison for students completing or who have completed a lower university degree in the TES program;
2. Act as a link and mediator between association members and aforementioned partners;
3. Supervise and promote the common intellectual, professional and study-related interests of its members;
4. Provide cultural services to its members and to develop the hobby opportunities of the members, and;
5. Cooperate with the Student Union and LUT University in order to improve the social and societal status of students and to improve and develop teaching in the TES program.

The goal of Tesseract is that every TES student at LUT University becomes a member of the association upon the start of TES studies.

### Administration

The association holds regular spring and autumn meetings and, if necessary, other meetings. The board elected in the autumn meeting will be responsible for the administration



and operational activities of the association for the year<sup>1</sup>. The board acts in accordance with the statutes of the association in accordance with the guidelines set by the meetings.

## Board of directors

The board consists of a president and a maximum of nine (9) other full members fulfilling other duties like the roles of vice-chair, secretary or treasurer. Tesseract chooses the division of responsibilities for its board members during the autumn meeting.

The founding board of Tesseract recommends the following positions for the new board:

President, Treasurer, Secretary, Project Manager, Corporate Affairs Manager, Communications Manager, Advocacy Manager

During the year 2023, the board of Tesseract will meet whenever necessary, but at least approximately every two weeks, to guarantee activity continuity.

## Finances

The activities of Tesseract will mainly be financed by income from membership fees, event sales, partnerships and sponsorship agreements. Tesseract's financial situation and its development are continuously monitored during the financial year.

The amount of the membership fee for the academic year 2022-2023 was decided during a founding meeting on the 14th of September. The registration fee for academic year 22-23 will be €0 and the annual membership fee for 2022 will be €10. The membership fee for the academic year 2023-2024 will be decided by Tesseract's autumn meeting.

## Cooperation

Tesseract will actively maintain contact with the student union and participate in the committees maintained by the student union. Close cooperation with other organisations will be expanded, including by organising common events. Partners should be selected on an event-by-event basis based on the benefits of cooperation.

Specifically about cooperation with TEK: the board should choose the TEK contact person for 2023.

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<sup>1</sup> An exception here is that the founding board was elected during founding meetings on the 6th and 14th of September 2022. The first board mandate, the founding term, will therefore be from the 14th of September 2022 to the 31st of December 2022.



## Culture and sports

Tesseract will help new students adjust to university and Teekkari life. The aim is to develop and maintain partnerships created to promote leisure events and inform members about the various cultural and sports opportunities in Skinarilla.

Tesseract will help LUT University recruit tutors for the TES program and will support group activities run by tutors during freshman weeks. Freshmen will also be encouraged to take part in Tesseract's events after the orientation weeks and efforts will be made to lower the threshold to participate in Tesseract's activities and join Tesseract.

The acquisition of sponsors for overalls will be coordinated by the person(s) responsible for corporate relations, during the founding term this will be done by our Corporate Affairs Manager. The goal is to encourage freshmen to join Tesseract's activities and ensure that overalls and events are available at a reasonable price.

## Communication

Tesseract will make extensive use of the following communications channels that were set up between the founding meetings on the 6th of September and the 14th of September 2022:

- [Instagram](#)
- [Facebook](#)
- [Telegram Info Channel](#) (Main info channel)
- [Website](#) with [newsletter](#) and [news section](#)

Tesseract will use these channels to, among other things, promote itself, its events, other associations' events and employment opportunities. Goals for the founding term are to improve follow/subscriber count for all channels and to publish a newsletter every two weeks.

## Advocacy

Tesseract's duty is to oversee the interests of its members. This includes listening to its members' problems, e.g. related to the progress of studies, and conveying possible issues of the members to the degree program. Tesseract will advise the TES program's management as well as the LUT's School of Energy System (LES) about possible improvements to be made to both specific courses and the program as a whole. The implementation of this will be overseen by the Advocacy Manager.

Tesseract wants to make the start of studies as smooth as possible. As such, integration of the arriving students from Kenya will be a big focus for the board.

Tesseract will also monitor the implementation of equal treatment of students. Tesseract has a zero tolerance policy against racism, discrimination and harassment in any way, shape or



form. Tesseract will always have at least one harassment contact person to whom members and other students may turn to if they witness any violation of equality or security.

## 2023 Plans and Events

### Memberships

Tesseract started accepting members from 5.10.2022. The membership can be bought from kide.app or from the tesseractry.fi website. The membership registry is kept primarily in kide.app.

### Events

Tesseract will organise

- 2 sits events
- 2 excursions one of which will be in cooperation with Tampere Science & Engineering Students' association ry (TaSciEn) in March.
- Anniversary party 6.9
- 4-6 smaller events, some in cooperation with the faculty at LUT, sauna evenings, bowling nights and a Christmas party. These events will be primarily open to TES students and Tesseract members only.
- One events from LTKY's yearly event cycle
- Possibly events in cooperation with other guilds like Saunis. Mainly within LES.

### Guildroom

Tesseract will work towards getting a guild room at the school.





## Attachment 2

### Tesseract Ry Income Statement for Budget 2023

<b>Revenues</b>			
<u>Operating income</u>			16 340,00 €
<u>Events income</u>		7 900,00 €	
<u>Annual ball ticket sales</u>	600,00 €		
<u>Excursion ticket sales</u>	4 500,00 €		
<u>Sitsit ticket sales</u>	2 800,00 €		
<u>Membership income</u>		400,00 €	
<u>Sales income</u>		1 220,00 €	
<u>Tesseract overalls</u>	500,00 €		
<u>Tesseract patches</u>	720,00 €		
<u>Sponsorships</u>		6 820,00 €	
<u>Excursion sponsorship</u>	1 300,00 €		
<u>LES sponsorship</u>	1 500,00 €		
<u>Overalls sponsorship</u>	4 000,00 €		
<u>Sitsit sponsorship</u>	20,00 €		
<u>Miscellaneous</u>			0,00 €
<u>Miscellaneous income</u>		0,00 €	
<b>Total Revenue</b>			<b>16 340,00 €</b>

<b>Expenses</b>			
<u>Operating expenses</u>			15 604,69 €
<u>Events expenses</u>		10 156,69 €	
<u>Annual ball attendance expenses</u>	360,00 €		
<u>Annual ball hosting expenses</u>	696,69 €		
<u>Excursion expenses</u>	5 500,00 €		
<u>Other events expenses</u>	800,00 €		
<u>Sitsit expenses</u>	2 800,00 €		
<u>Management expenses</u>		268,00 €	
<u>Authority fees</u>	20,00 €		
<u>Guild room expenses</u>	200,00 €		
<u>Website expenses</u>	48,00 €		
<u>Sales expenses</u>		5 000,00 €	
<u>Refunds</u>	0,00 €		
<u>Tesseract overalls order</u>	4 500,00 €		
<u>Tesseract patch order</u>	500,00 €		
<u>Service fees</u>		180,00 €	
<u>Bank fee</u>	180,00 €		
<u>Kide fee</u>	0,00 €		
<u>Zettle fee</u>	0,00 €		
<u>Miscellaneous expenses</u>			70,00 €
<b>Total Expenses</b>			<b>15 674,69 €</b>
Net income for Budget 2023			665,31 €